

Athletics New Zealand (ANZ) and New Zealand Masters Athletics Incorporated (NZMA) Memorandum of Understanding (MoU)

In signing this MoU both parties agree to form a partnership to better service and recognise Masters Athletics in New Zealand by the sharing of membership information / benefits between the two groups.

The intention of this MoU:

- To establish clear roles & responsibilities between ANZ and NZMA to successfully support the needs of Masters Athletes within New Zealand.
- To incorporate all NZMA members as members of ANZ and all ANZ masters-aged members as members of NZMA, yet NZMA and ANZ are to remain financially independent.
- The intention of this partnership is work together to promote master's athletics and not to attract ANZ members away from clubs nor force NZMA members to join clubs.
- ANZ and NZMA will review the operational content of the MoU as and when is needed within the first year if issues arise and then every two years thereafter.
- Changes to the MoU to be agreed by both organisations and can be made at any time.

New Zealand Masters Athletics Roles and Responsibilities (NZMA)

- NZMA will inform all current NZMA members on the partnership between ANZ and NZMA, including the incorporation of all NZMA members into the ANZ membership database (commonly known as ClubNet).
- NZMA will inform all members that as from 1 April 2016 all membership registrations will be via ANZ ClubNet.
- NZMA will provide all current and financial member details to ANZ for uploading to the ANZ ClubNet database.
- NZMA will continue to organise and retain the fees collected from the following events: (less the ClubNet transaction fee):
 - North Island Masters Track and Field Championships
 - South Island Masters Track and Field Championships
 - New Zealand Masters Athletics Track and Field Championships
 - Oceania Masters Athletics Track and Field Championships when held in New Zealand
- NZMA will continue to handle entries to Oceania Masters Athletics & World Masters Athletics Track & Field Championship events.
- NZMA will continue to produce Vetline at full cost to NZMA; this includes development of content, printing and distribution costs. NZMA will retain the income from the Vetline subscriptions paid via ClubNet (less the ClubNet transaction fee).

- NZMA will continue to conduct normal NZMA business, conduct all board meetings as necessary for operational purposes and cover the costs of administering these activities.
- NZMA will assist local master's centres as and when is required to ensure the centre can operate as per normal.
- NZMA will maintain a system for processing records and will maintain a records database for NZMA records involving track and field, plus selected non-stadia events.
- NZMA will affiliate with Oceania Masters Athletics and World Masters Athletics.
- NZMA will provide any financial support deemed appropriate to Masters Athletes entering exhibition events and / or international competitions and tournaments.

Athletics New Zealand Roles and Responsibilities (ANZ)

- ANZ will inform all current ANZ members, aged 30 years and over, on the partnership between ANZ and NZMA.
- ANZ will implement a membership process that incorporates compliance with all current and future policies and regulations.
- ANZ will create three new groups within ClubNet for NZMA non-club members, i.e. Competitive Member, Social Member & Volunteer.
- ANZ will input all current financial NZMA members into the ANZ ClubNet database.
- ANZ will train a nominated NZMA Database Administrator as to how the ClubNet database system works.
- NZMA will have access to the ANZ database, subject to conditions agreed by both parties, for the purpose of promoting master's events / Vetline to all master's athletes.
- ANZ will provide NZMA members access to the same member benefits as provided to ANZ members registered through ClubNet.
- ANZ will actively promote / report on masters events via the ANZ website when ANZ is provided content from NZMA.
- ANZ will continue to organise non-stadia Masters Championship events and retain all fees collected.
- ANZ Events Manager will consult with NZMA in the running of non-stadia Masters Championships to ensure the event meets NZMA requirements.
- Vetline Subscriptions paid via the ClubNet Database will be paid quarterly to NZMA during the month of publication, i.e. January, April, July and October (less the ClubNet transaction fee).

Membership Options and the division of fees received

The ANZ membership options / fees will be reviewed annually at the ANZ AGM, but currently they are as follows:

- **ANZ Competitive Member** \$30.00 – retained by ANZ
- **ANZ Social Member** \$20.00 – retained by ANZ
- **ANZ Volunteer Member** \$nil
- **ANZ organised events and / or ANZ National Championship Fees** – retained by ANZ.

The NZMA membership options / fees will be reviewed annually at the NZMA AGM, but currently they are as follows:

- **NZMA Competitive Member** \$30.00 – retained by NZMA
- **NZMA Social Member** \$20.00 – retained by NZMA
- **NZMA Volunteer Member** \$nil
- **NZMA organised events and / or SI, NI, NZMA & OMA Championship Fees** – retained by NZMA
- **Vetline Subscription** (cost to be determined by NZMA) – retained by NZMA

All fees received through the IMG ClubNet database will incur a transaction fee as stipulated by IMG from time to time. Currently the transaction fee is 4% and this fee will be deducted from the membership or subscription fees as received. This 4% transaction fee is paid directly to IMG. This does not preclude a person from opting to make an online payment and therefore not incur the IMG transaction fee.

The ANZ and NZMA acknowledge that by signing this MoU they have read and understood the roles and responsibilities and agree to abide by them, to the best of the ability of each partner.

This agreement will take effect from 1st April 2016, in line with the ANZ financial year.

New Zealand Masters Athletics President

_____ (Print name)

_____ (Signature)

_____ (Date)

Athletics New Zealand Chief Executive

_____ (Print name)

_____ (Signature)

_____ (Date)